

**BOARD OF GOVERNORS**  
**Minutes of a Public Meeting**  
**held on Thursday, May 19, 2011**  
**in Room C408 beginning at 1800 hours (6:00 p.m.)**

**Present:** Ram Al Aghbar  
Zdenka Buric  
David Chiang  
Ross Clark  
Sarj Dhaliwal  
Dennis Dineen, Chair

Gerda Krause  
Megahn McCarthy  
Brian McGibney  
David Ross  
Mark Smith

**Regrets:** Bruce Falstead  
Lee Van Wagoner

Anne Lippert

**Staff:** Deanna Douglas, Vice-President, Administration and Finance  
Martin Gerson, Vice-President, Academic and Provost  
Ian Humphreys, Acting Associate Vice-President, Student Development and Marketing  
Korena Jang, Manager, Executive and Board Operations  
Ken Jillings, Director, Human Resources  
Doug Soo, Dean, Continuing Studies

**Groups:** Peter Huron, Representative, CUPE Local 15 – VMECW  
Ajay Patel, Representative, Langara Faculty Association  
Joanne Rajotte, Chair, Langara College Administrators' Association

**Guests:** Barry Coulson, Director, Financial Services  
Adam Denny, Audit Senior Manager, KPMG LLP  
Roy Daykin, Associate Vice-President, Administration and Finance  
Doreen Sharan, Administrative Assistant, Executive Office  
Brian Szabo, Lead Engagement Associate Partner, KPMG LLP

**Recorder:** Diana Falcon, Administrative Assistant, Executive Office

D. Dineen welcomed Gerda Krause who was elected Chair of Education Council effective April 1, 2011.

D. Dineen welcomed Adam Denny, Audit Senior Manager, and Brian Szabo, Lead Engagement Associate Partner representing KPMG who were in attendance to present the audited financial statements.

**1. APPROVAL OF THE AGENDA**

It was moved by D. Chiang, seconded by Z. Buric  
**THAT, the Agenda be approved.**

**Carried Unanimously.**

**2. COMMITTEE REPORTS**

- a) Audit Sub-Committee
- Meeting held on April 19, 2011

R. Clark highlighted the Minutes of the Meeting held on April 19, 2011 as attached to the agenda.

- Meeting held on May 19, 2011
  - Audited Financial Statements, Audit Findings Report and Management Letter for the Year ended March 31, 2011.

R. Clark also highlighted the meeting held on May 19, 2011 noting that the Audited Financial Statements, and the Audited Findings Report and Management Letter were reviewed.

R. Clark highlighted a memo distributed at the table (and attached to these minutes) noting the following error in Note 10(a) "Vacation and other employee benefits" of the financial statements:

- The 2011 amount for Other accumulated benefits is overstated by \$40,000 – the correct amount is \$887,114.
- The 2011 Balance, end of year, is also overstated by \$40,000 – the correct amount is \$4,844,774.

As a result of this discrepancy, the Note does not agree to the Statement of Financial Position, which is correctly stated. It was noted that these corrections have been made to the financial statements.

In response to a Board member's inquiry regarding the adjustment that was made due to asset retirement obligations, B. Szabo noted that the removal of any potential asbestos-containing materials that would occur during a major renovation or demolition and that the cost incurred to do this would be at the end of the useful life of the building and would therefore not meet the definition of an asset requirement obligation.

### **3. MOVE TO A BOARD IN-CAMERA MEETING WITH AUDITORS**

At 1809 hours (6:09 p.m.) College employees left the meeting and the appointed and elected Board members held an in-camera meeting with the representatives from KPMG. This portion of the meeting was adjourned at 1818 hours (6:18 p.m.).

### **4. RETURN TO PUBLIC MEETING**

#### **a) Approval of Audited Financial Statements**

It was moved by R. Al Aghbar, seconded by S. Dhaliwal

**THAT, the Financial Statements of Langara College for the year ended March 31, 2011, be approved as presented.**

**Carried Unanimously.**

#### **b) Receipt of Management Letter**

It was moved by R. Clark, seconded by S. Dhaliwal

**THAT, the Management Letter be received.**

**Carried Unanimously.**

It was noted that A. Denny and B. Szabo left the meeting at 1820 hours (6:20 p.m.).

**5. APPROVAL OF THE MINUTES**

It was moved by R. Al Aghbar, seconded by D. Chiang

**THAT, the Minutes of the Langara College Board Public Meeting held on March 31, 2011 be approved.**

**Carried Unanimously.**

**6. CHAIR'S REPORT**

**a) Community Connections**

D. Dineen reviewed the activities as noted in the Community Connections document attached to the agenda. It was announced that the Alumni Association Golf Tournament scheduled for June 16, 2011 has been postponed.

**b) Annual Fall Retreat**

D. Dineen noted that the annual Board Retreat will be held in October 2011 and invited members to submit agenda items to him, D. Ross or K. Jang for preparation of a draft agenda to be reviewed at the September meeting.

**7. PRESIDENT'S REPORT**

D. Ross welcomed G. Krause to the Board as the newly elected Chair of Education Council, long-time faculty member, and Chair of the Mathematics and Sciences Division.

D. Ross referenced his memo dated May 12, 2011, attached to the agenda which highlighted College events that occurred in April and May 2011. Of particular note was the highly successful "Style Your Future" event organized by Business students and presented by Continuing Studies and Co-operative Education.

D. Ross provided an update on summer term enrolment, fall term applications, growth in Continuing Studies and International Education, the College's financial position, and provincial and federal elections and budget.

**8. FOR APPROVAL**

**a) Disposal of Asset by Lease Agreement**

D. Douglas referenced her memo dated May 12, 2011 attached to the agenda noting that students and employees have lobbied for several years for a community garden to be situated in locations adjacent to and on campus. She noted that the Langara Community Garden Society, established in 2009, will manage the garden with no requirement for College involvement. Further investigation of community gardens with the City of Vancouver revealed that a license could be issued in place of a lease agreement.

It was moved by R. Clark, seconded by R. Al Aghbar

**THAT, the College seek approval from the Minister of Advanced Education and the Minister of Finance to Dispose of an Asset by a Five-Year Lease or License, with an option to renew for another five years, with the Langara Community Garden Society.**

**Carried Unanimously.**

**9. FOR INFORMATION**

**a) Notice of Election of Board Vice-Chair at June meeting**

D. Dineen noted that Anne Lippert's term as Board Vice-Chair will end on July 31, 2011 and reminded Board members of the process for nomination and election for Board Vice-Chair to be held at the June Board Meeting.

**b) FTE Enrolment Report for the Year ended March 31, 2011**

D. Douglas presented the FTE Enrolment Report for the Year ended March 31, 2011 attached to the agenda for information.

In response to a Board member's question, M. Gerson provided an update on degree program development. He noted that the degree moratorium has been lifted and the study and its recommendations have been submitted to the Ministry and are expected to be released in the near future.

**10. EDUCATION COUNCIL REPORT**

**a) Report of the Meeting held on April 19, 2011**

G. Krause highlighted the summary report of the Education Council meeting held on April 19, 2011 attached to the agenda and noted program and course changes as described in the report. She also noted a correction as follows:

**H) Other Business**

**b) Memorandum of Understanding – Simon Fraser University and Langara College**

Remove "the Langara College Board of Governors" and replace with "Senior Management."

In response to a question, G. Krause responded that the outdated Education Council Bylaws are being reviewed and updated to conform to current legislation.

The Education Council Summary Report for April 19, 2011 was received for information.

**11. BOARD MEMBERS' REPORT**

Nil.

**12. CONSTITUENT GROUP REPORTS**

Nil.

**13. VISITORS COMMENTS**

Nil.

**14. NEXT SCHEDULED BOARD MEETING**

The next Board of Governors meeting is scheduled for **Thursday, June 23, 2011**.

There being no further business, the meeting was adjourned at 1909 hours (7:09 pm).

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Dennis Dineen  
Chair, Board of Governors  
Langara College

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David Ross  
President and CEO  
Langara College